

GATEWAY CITIES TRAFFIC SIGNAL SYNCHRONIZATION AND BSU SPEED IMPROVEMENT PROJECT

I-5/TELEGRAPH ROAD

Progress Report #1

July 1, 2000 to September 1, 2000

TASK NO. 1: PROJECT MANAGEMENT

Task No. 1.1 Project Coordination

Percent complete: 5%

No activities in this Period.

Task No. 1.2 Attend Project Meetings/Make Project Presentations

Percent Complete: 5%

A project kick-off meeting was held on Thursday July 6, 2000 attended by County and Gardner Systems staff.

Gardner Systems gave a presentation on the project to the Gateway Cities Public Works Directors Meeting in Lakewood on August 10.

Task No. 1.3 Create and Maintain Project Web

Percent Complete:

Web Site: 90%

Maintenance: 0%

Microsoft PowerPoint slides were prepared with a concept layout for the web site. These were translated into pages on the Gardner System web-site and commented upon by the County.

The project web-site is available for viewing at:

<http://www.gardnersys.com/i5telegraphrd/ie.html>

Upcoming work:

At the time of writing, the outstanding actions are:

1. Establish the Project Calendar
2. Add a Project Description to the Home Page
3. Add scroll bars

Task No. 1.4 Prepare Project Reports

Percent Complete: 5%

This Progress Report was prepared.

TASK NO. 2: STAKEHOLDERS AND OPERATIONAL OBJECTIVES

Percent complete: 50%

Pre-Design meetings were held to introduce the cities to the project as a whole and discuss the goals and objectives of the project. Five of the six project cities were visited and the last one is on the schedule for sometime during early September. The agenda for the meetings included the project background, assessment of current agency equipment, current operations, equipment upgrades and future operations. The meetings also touched on how this project fits into the overall strategy envisioned by the County of Los Angeles in the SELAC regional architecture.

The cities were presented with three levels of local system architectures from total monitoring and control to a minimum system for monitoring only. The relationship between the system architectures and the city's traffic management staffing and communication requirements was discussed.

The project was well received by the agencies contacted and useful information regarding the cities operations and future plans were documented.

Upcoming work:

As a result of the pre-design meetings, it was decided that a field survey of cabinet equipment was needed to more accurately detail the work and equipment that will be needed to complete the project. The field survey is scheduled to begin the week of 9/4/00.

A meeting with Pico Rivera is set for 9/7/00. A meeting with Caltrans has also been requested. Further meetings may be necessary as field surveys are completed and the data is evaluated.

Sufficient information has been collected to start on the Operational Objectives Report, and the Individual City Reports.

TASKS 3 TO 12

Work has not yet started on these tasks.

PROJECT SCHEDULE

A revised Project Schedule to reflect the actual start date of the project was prepared and is attached to this document.

Alan Clelland
Project Manager

September 6, 2000